



Parkland Poets Reader Information 2021/2

Thank you so much for volunteering to read!

Scheduled Reader Information - online (8 minutes)

1. Please download Zoom to your computer or tablet.
2. Forward a short bio of approximately 5 to 10 sentences to parklandpoets@gmail.com so that our Mic Host can properly introduce you and provide some context for your reading. Please send this to us 2 to 3 days in advance of the reading. Your email may be shared with our Mic Host and/or Readings Coordinator, who may contact you ahead of the reading if they have questions for you or information to share.
3. When you send you bio, please indicate whether or not you would like to be recorded during your reading. A link to your recording (housed on our YouTube channel) will be shared with you after the event and posted on our website.
4. The link for the reading will be as follows. Please join the meeting at 6:45pm

ZOOM LINK:

<https://us02web.zoom.us/j/89431203264?pwd=RVAXSFE5VUdGVVVKYmpkNjBma0xFQT09>

Meeting ID: 894 3120 3264

Passcode: 2021

5. When you join the meeting, please introduce yourself to the Mic Host and let them know if your work includes sensitive content (expletives, etc.), so that he/she can prepare the audience, especially when youth (under 18s) are in attendance.
6. When it is your turn to read, the Mic Host will welcome you and share your bio with our audience.
7. Try to limit your reading to 8 minutes. If you go over time, the Mic Host will give you a signal. Please finish the poem you are currently reading, unless it is a longer one, in which case, please find an appropriate line/stanza/verse break upon which to end.
8. Feel free to promote any of your books/chapbooks/publications. You may email us the info about your books as well. The Mic Host will be happy to make an announcement for you and the information can also go into the chat box on the Zoom platform.
9. Please invite your family and friends – and promote our readings on social media!

Thank you so much for your participation!

If you have any questions, please email parklandpoets@gmail.com

Last updated March 22, 2021

